



# Coleford Town Council

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## Bells Field Implementation Committee Tuesday 1 October 2019 Minutes

**Attendees: Cllrs Allaway-Martin, Penny, Kay, Brown & Elsmore**

### **Public Form**

There was no one present in the public forum

1. Apologies were noted from Cllr Holloway
2. There were no declarations of interest on items on the agenda
3. There were no dispensation requests
4. The minutes of meeting held on 3 September 2019 were agreed  
Cllr Allaway-Martin reported back on the grant for the boardwalk and will continue conversation with the appropriate cabinet member. It was agreed that a small group from the committee would attend the monitoring visit to explain the situation.

### **5. To make recommendation re enhancements to the scheme - looking at all items that were removed from the contract**

It was proposed that the Town Council should  
Install 2 additional bins in the area by the skate park  
Install an additional bench in the area by the skate park  
Install 2 benches on the lookout area  
(all installations should match the existing benches & bins)  
Obtain costing for installing electrical supply to the amphitheatre  
Install a water fountain

**Proposed Cllr Penny**

**Seconded Cllr Kay**

On being put to the vote it was unanimously agreed.

### **6. To receive an update on the defects and maintenance inspection meeting (19/9/19)**

Attached are the defect & maintenance records  
It was proposed that clarification is sought as to who notifies the contractor.  
That thanks are passed onto Bellinger Design for such a thorough accessible report

**Proposed Cllr Allaway-Martin**

**Seconded Cllr Kay**

On being put to the vote it was unanimously agreed.

### **7. To make recommendation re protection of CCTV cameras**

It was proposed that the contractor who installed the CCTV is approached for a solution

**Proposed Cllr Penny**

**Seconded Cllr Kay**

On being put to the vote it was unanimously agreed.

### **8. To make recommendation re the roller shutter maintenance agreement**

It was proposed that a local company is sought to provide an alternative quote.

**Proposed Cllr Penny**

**Seconded Cllr Kay**

On being put to the vote it was unanimously agreed.

### **In Committee**

### **9. To agree next steps re Commercial Discussions**

The Clerk & Cllr Penny updated the Committee.